

Visitor Behavior (January 22, 2024)

Springvale Public Library asks all library visitors to be considerate in using the shared space of the library building and grounds. The Springvale Public Library Board of Trustees has endorsed the following guidelines to maintain a safe and enjoyable atmosphere.

Persons may not engage in behavior that infringes on the comfortable and safe use of the library by others, disrupts the operations of the library and/or monopolizes the time of the staff.

Children under 8 must be in the company of their caregiver at all times. Children 12 and older may be in the library without an adult present. Youth 14 and over must use computers and study areas outside of the children's room.

Staff will stay with children under 12 left at the library after hours and attempt to contact parents or call the police if that fails.

Cell phone use, and consumption of food & drink are restricted to designated areas in the library. Sound levels of personal devices (including headphones) should be set at a volume where only the user can hear it.

Everyone must obey all rules about computer use including the Internet use policy.

The 2nd floor of the library is the designated quiet area.

Persons may not use the Library materials or the facility for purposes other than those for which such materials or facility is intended.

The Genealogy Rooms are restricted for use by people doing research with those collections. Persons using the special collections must sign-in and leave bags behind. Animals may not be brought into the building except for certified service animals and animals approved for a library program.

Soliciting and petitioning are not allowed.

Bicycles must be parked and strollers used so as not to interfere with access to the building and walkways. Bicycles must be left outside and strollers brought inside must be free of snow and mud.

Smoking, open flames, vaping, and alcohol are not permitted on Library grounds.

No weapons.

Proper attire includes shirts and shoes.

During health crises, at the discretion of the director, masks or face coverings may be required.

Persons who ignore staff requests to comply with these guidelines may be asked to leave the property. Persons who repeatedly violate this policy or pose a threat to the comfort and safety of others may have their library privileges restricted or suspended.

**Approved Springvale Public Library Board of Trustees July 25, 2010,
Revised July 18, 2011; July 28, 2014; January 22, 2024**